



The Roman Catholic
**Archdiocese of
Washington**

Director for the Office for Evangelization and Pastoral Planning

The Director for the Office for Evangelization and Pastoral Planning in the Secretariat for Pastoral Ministry and Social Concerns assists the Secretary of Pastoral Ministry and Social Concerns in the implementation of all archdiocesan initiatives focused on evangelization, synodality and pastoral planning. The director's primary focus will be implementing the Cardinal's vision for evangelization and pastoral/strategic planning by engaging and partnering pastors, deaneries, and parishes. The position includes assisting in developing a cohesive message of evangelization and pastoral planning, mindful of the particular demographic and cultural diversity within the Archdiocese of Washington.

The successful candidate will be a faith filled Catholic, capable of articulating the Gospel in a relevant and compelling manner through words and witness. They will be academically prepared by at least having obtained a master's degree in theology. They will also have had a minimum of five years' experience successfully working in the field of evangelization and leadership at the parish and diocesan level. Key leadership skills include an ability to motivate, problem solve, work collaboratively with various communities, and strategize using a team approach to ministry.

Associate Director for the Office of Family Life

The Associate Director of the Office of Family Life serves the needs of the clergy and parishioners in building, strengthening, and supporting a culture of marriage and family life for evangelization in the Archdiocese of Washington through collaboration with archdiocesan clergy, leaders, and offices.

The successful candidate will be a faith-filled Catholic with excellent presentation skills, proficiency in Spanish (a plus) and knowledge of social and digital media. Available for some evening and weekend work is part of this role.

Participant and Outreach Coordinator (English and Spanish) -Project Rachel

The Participant and Outreach Coordinator for Project Rachel Ministry (PRM), the Catholic Church's healing ministry for those affected by an abortion decision, involves direct service with ministry participants as well as the coordination of events, advertising, and awareness efforts. Assists the Director of PRM with timely and comprehensive care to ministry participants through phone/email intake and regular follow-up, active listening and support, the maintenance of confidential files, the assessment and recommendation of appropriate referrals and the recording of current statistics.

Working closely with the Senior Program Coordinator of PRM, clergy, professional counselors and volunteers, this position functions within a team model of ministry/care and requires familiarity with volunteer management.

Please forward your resume and letter of interest to: Lisa Calla-Russ calla-russl@adw.org

Interested in other opportunities with the Archdiocese of Washington?

Please visit our career site at <https://adw.org/about-us/resources/career-opportunities/>

Thank you!